



**DEPARTMENT OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION  
JUVENILE CRIME PREVENTION COUNCIL POLICY  
ATTACHMENTS/FORMS**

**JCPC Operation- JCPC 1**

1. JCPC Certification (Form JCPC/OP 002)
2. DJJDP Conflict of Interest Policy Template for JCPCs (Form DJJDP 13 001b)
3. Conflict of Interest Disclosure Form for JCPCs (Form DJJDP 13 001c)

**JCPC Program Operational Requirements- JCPC 1.1**

1. Contract for Professional Services (Form JCPC/PO 001)

**JCPC Program Oversight and Monitoring- JCPC 1.2**

1. Court Counselor Review and Comment Report (Form JCPC/OM 001)
2. Juvenile and Family Program Survey & Comment Form (Form JCPC/OM 002)
3. Consultant Monitoring Review Report (Form JCPC/OM 003)
4. JCPC Monitoring Report (Form JCPC/OM 004)
5. Monitor's Confidentiality Statement Form (Form JCPC/OM 005)

**JCPC Program Reporting Requirements- JCPC 1.3**

1. Equipment Inventory Form (Form JCPC/FA 003)
2. JCPC Program Agreement (Form JCPC/PA 001)
3. JCPC Multi-county Agreement (Form JCPC/PA 003)
4. JCPC Multi-county Agreement Revision (Form JCPC/PR 002)
5. JCPC Program Agreement Revision (Form JCPC/PR 001)
6. Third Quarter Accounting Form (Form JCPC/TQ 001) (computer generated and program-specific)
7. Final Accounting Form (Form JCPC/FA 001) (computer generated and program-specific)
8. Multi-County Final Accounting Form (Form JCPC/FA 004) (computer generated and program-specific)

**JCPC Program Accountability- JCPC 1.4**

None

**JCPC Program Eligibility for Funding- JCPC 1.5**

1. JCPC Program Agreement (Form JCPC/PA 001)
2. Final Accounting Form (Form JCPC/FA 001) (computer generated and program-specific)
3. Multi-County Final Accounting Form (Form JCPC/FA 004) (computer generated and program-specific)
4. JCPC Multi-county Agreement (Form JCPC/PA 003)

**Audit Requirements- JCPC 2**

1. DJJDP Conflict of Interest Policy Statement (Form DJJDP 13 001)
2. Equipment Inventory Form (Form JCPC/FA 003)

**Third Quarter Accounting Process- JCPC 2.1**

1. Third Quarter Accounting Form (Form JCPC/TQ 001) (computer generated and program-specific)

**Final Accounting Process- JCPC 2.2**

1. Final Accounting Form (Form JCPC/FA 001) (computer generated and program-specific)
2. Supplemental Information Form (Form JCPC/FA 002)
3. Equipment Inventory Form (Form JCPC/FA 003)
4. Multi-County Final Accounting Form (Form JCPC/FA 004) (computer generated and program-specific)

**Program Agreement Local and Department Approval Process- JCPC 2.3**

1. DJJDP Conflict of Interest Policy Statement (Form DJJDP 13 001)
2. JCPC Program Agreement (Form JCPC/PA 001)
3. DJJDP Review and Comment Cover Sheet (Form JCPC/PA 002)
4. JCPC Program Agreement Revision (Form JCPC/PR 001)
5. JCPC Multi-county Agreement (Form JCPC/PA 003)
6. JCPC Multi-county Agreement Revision (Form JCPC/PR 002)

**Program Agreement Revisions Approval Process- JCPC 2.4**

1. JCPC Program Agreement Revision (Form JCPC/PR 001)
2. Multi-County Agreement Revision (Form JCPC/PR 002)

**Discretionary Funds- JCPC 2.5**

1. Area Discretionary Fund Request Report (Form FA/DF 001)
2. JCPC Program Agreement Revision (Form JCPC/PR 001)

**Clinical Evaluation and Psychological Assessment Programs- JCPC 3**

1. Program Volunteer Application (Form JCPC/EA 001)
2. Contract For Professional Services (Form JCPC/PO 001)
3. JCPC Program Agreement (Form JCPC/PA 001)
4. Data Sheet (JCPC/EA 002)

**Sex Offender Assessment and Counseling- JCPC 4.1**

1. Contract For Professional Services (Form JCPC/PO 001)
2. JCPC Program Agreement (Form JCPC/PA 001)
3. Program Volunteer Application (Form JCPC/EA 001)
4. Data Sheet (JCPC/EA 002)

**Home Based Family Counseling- JCPC 4.2**

1. Contract For Professional Services (Form JCPC/PO 001)
2. JCPC Program Agreement (Form JCPC/PA 001)
3. Program Volunteer Application (Form JCPC/EA 001)
4. Data Sheet (JCPC/EA 002)

**Counseling Programs- JCPC 4.3**

1. Contract For Professional Services (Form JCPC/PO 001)
2. JCPC Program Agreement (Form JCPC/PA 001)
3. Program Volunteer Application (Form JCPC/EA 001)
4. Data Sheet (JCPC/EA 002)

**Community Day Programs: Juvenile Structured Day- JCPC 5**

1. JCPC Program Agreement (Form JCPC/PA 001)
2. Program Volunteer Application (Form JCPC/EA 001)
3. Data Sheet (JCPC/EA 002)

**Residential Programs: Residential Services Programs- JCPC 6**

1. JCPC Program Agreement (Form JCPC/PA 001)
2. Program Volunteer Application (Form JCPC/EA 001)
3. Data Sheet (JCPC/EA 002)

**Restorative Programs: Mediation/Conflict Resolution- JCPC 7.1**

1. JCPC Program Agreement (Form JCPC/PA 001)
2. Program Volunteer Application (Form JCPC/EA 001)
3. Data Sheet (JCPC/EA 002)

**Restorative Programs: Restitution- JCPC 7.2**

1. JCPC Program Agreement (Form JCPC/PA 001)
2. Program Volunteer Application (Form JCPC/EA 001)
3. Data Sheet (JCPC/EA 002)
4. Community Service Worksite Requirements (Form JCPC/WR 001)
5. Community Service Worksite Agreement (Form JCPC/WA 002)

**Restorative Programs: Teen Court- JCPC 7.3**

1. JCPC Program Agreement (Form JCPC/PA 001)
2. Program Volunteer Application (Form JCPC/EA 001)
3. Data Sheet (JCPC/EA 002)
4. Community Service Worksite Requirements (Form JCPC/WR 001)
5. Community Service Worksite Agreement (Form JCPC/WA 002)

**Structured Activities Programs: Skill Building- JCPC 8.1**

1. JCPC Program Agreement (Form JCPC/PA 001)
2. Program Volunteer Application (Form JCPC/EA 001)
3. Data Sheet (JCPC/EA 002)

**Structured Activities Programs: Mentoring Programs (Mentoring)- JCPC 8.2**

1. JCPC Program Agreement (Form JCPC/PA 001)
2. Program Volunteer Application (Form JCPC/EA 001)